

BROADWAY PARISH COUNCIL

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Minutes of the Ordinary Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 7 July 2026 at 7.30pm

1238. Attendance and Apologies:

Present: Cllrs Neate, Champion, Toms, Preece, Murray and Schina; Mrs Larsson (Clerk)
Apologies: Cllr Frayne
Members of the Public: Three

1239. Declarations of Interest / Dispensations

Cllr Champion declared an interest in agenda item 17/minute 1255.

1240. Minutes of the meeting held on 9 June 2026

RESOLVED to approve the minutes as a true record of the previous meeting.

1241. Planning Applications

a. New applications:

- i. 26/01355/COL: Long Grove Farm Barrington Hill Broadway TA19 9LW - Application for a Lawful Development Certificate for the Existing change of use of two units of holiday letting accommodation to two dwellinghouses

Members noted that the application is for a certificate of lawfulness only. The council's role is therefore limited to providing any evidence that supports or contradicts the information submitted with the application; if the local planning authority is satisfied that the relevant legal tests have been met, it must grant the certificate.

Members did not have any evidence to either support or object to the application and RESOLVED not to submit any comments.

b. Updates and Enforcement

- i. 25/02726/OUT: Land Off Broadway Hill Horton TA19 9QN - Outline planning application for the construction of up to 150 residential dwellings:

The application was deferred at a meeting of the planning committee on a number of elements. It is expected to be reconsidered once information on matters raised by the committee has been provided by the developer. Members noted and expressed thanks for the attendance of a Broadway resident, who spoke at the committee, providing key local knowledge which had not been presented in the case by the appointed planning officer.

The Council's full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Planning Portal](#)

1242. Accounts and Financial Information

- a. Financial statement: Report with reconciliation to 30/6/26 was circulated in advance of the meeting. There were no queries raised and the reconciliation was checked and verified by Cllr Toms.
- b. Payments requiring authorisation

The Council RESOLVED to authorise the following payments:

Administration costs	£17.31
Apple tree works (Standerwick Orchard)	£396.00
Play equipment inspection	£180.00

The Council rejected payment for Chapter 8 training, as the training provided did not align with the information previously given.

The following payments were made since the last meeting:

Clerk salary & HMRC liabilities to 30/6/26 (restricted information under GDPR)	
Unity Trust service fee	£7.00

1243. SCRAPP Membership

SCRAPP is a recently established county-wide association of community groups and councils responding to development across Somerset. Its aims are to coordinate shared concerns, influence Somerset Council, and promote planning decisions that reflect proven local needs, protect rural character, and secure appropriate infrastructure investment.

Members considered whether the council should become a member but felt there was not enough information on how the membership fee of £150 was used, how this benefitted members and was not clear on the organisation's constitution arrangements. Decision DEFERRED. Cllr Neate will compile further information and report back in September for the matter to be reconsidered.

1244. Play park play frame and sensory area development

Members discussed the condition of the existing play frame and noted that it is now very old and expected to reach the end of its usable life within the next 6–12 months, with multiple repairs to be required. Initial ideas for a full replacement were considered, alongside the potential inclusion of new sensory play equipment.

Members were in agreement to the ideas in principle, and further investigation into appropriate equipment will be undertaken. It was also recommended that consultation is undertaken, with a particular focus on local groups, including the Scouts, Youth Cricket Club, youth group and primary school. This will be discussed further once parameters for equipment are known, and ideas can be presented.

1245. Training

Member training: The latest training opportunities available through SALC had been circulated to Members in advance of the meeting. No requests to attend were received.

Clerk training: RESOLVED that the Clerk attend Data Protection and GDPR training and Principles of Internal Audit training through SLCC. The costs are to be shared between the Clerk's council employers, with the cost to each council expected to be approximately £45.

1246. Parish Ranger

RESOLVED to appoint a contractor to undertake Parish Ranger duties for one regular half-day each month from October (frequency to be evaluated with a potential reduction in summer months. Members agreed to appoint Premier Landscapes, subject to completion of appropriate chapter 8 training having been completed. The contractor will carry out minor maintenance tasks, including (but not limited to) strimming visibility splays, clearing debris from drains, keeping parish signs clear of vegetation and dirt, clearing footpaths, and undertaking minor hedge works. Each half day will be charged at £240 plus occasional additional cost for disposal of waste.

1247. Traffic management / chapter 8 training

Cllr Toms attended a training day, which did not align with expectations or requirements, with the council resolving to refuse payment of the providers invoice as a result.

As per the previous resolution for Cllr Toms to attend training, this will be re-arranged with Coram Construction Training, at a cost of £300. Date to be confirmed.

1248. Village gateway signs

Members approved the proofs for signage, with the Church Street location to be a single sided "Welcome", and the Pound Road sign to be double faced, with a "Welcome" on entering and "Thank-you" leaving the village.

RESOLVED to proceed as per proofs. Current quote is £2876.07 + vat, which will reduce with removal of the second "Thank you" sign.

1249. Grant request for local charity event

Members considered a request for funding toward a Halloween arts and crafts and bingo event. The Council agreed that the application did not meet the Grants & Donations Policy, as it sought support for national charities and related to an event intended to be self-funding. The request was therefore declined. Members wish the organisers every success with their fundraising.

1250. Updates

- a. Highways: No updates.
- b. Flooding: No updates.
- c. Rights of Way: ROW officer to be requested to attend a site visit to assess the bridge to the rear of the Bell.
- d. Play Park: Refer minute# 1244.
- e. Defibrillator: Checks completed.
- f. Speed Indicator Device: No updates.
- g. Volunteering and Community Group Updates: No updates.
- h. Local Community Network: The AGM took place on 30 June.
LCN meetings are open to members of the public and information on the LCN's can be found on the Somerset Council website at the following link <https://www.somerset.gov.uk/local-communitynetworks/>

1251. Matters for report only:

Grit bin levels are required to be submitted to SC Highways in early august. Cllr Champion will check levels and report back to the clerk.

1252. Items for the next meeting:

- a. Confirm Cambridge & Counties fixed investment maturity instructions
- b. SCRAPP membership
- c. Play park equipment

1253. Date of next meeting: Tuesday 8 September, 7.30pm at Broadway Village Hall

Exempt Business: The Parish Council resolved that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, and they are instructed to withdraw.

1254. Somerset Council Chair's Award for Services to the Community

Members considered possible nominees and RESOLVED unanimously for an individual to be nominated.

1255. Village gateway quotes

Installation estimate of £2000 + vat was received from Grinters. A single quote was obtained, and while members considered whether further quotations should be sought, it was agreed Grinters have provided consistent quality workmanship, and reliability in the past. In addition, they have experience of similar installations locally, further supporting the choice to proceed with them as the chosen contractor. RESOLVED to instruct Grinters to install both gateways when received.

The Chair closed the meeting at 9.20pm.

Signed S. Neate, Chair.....

Date 8 September 2026.....